

# WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS

## MEETING AGENDA

WEDNESDAY, JANUARY 10, 2024 – 7:00 P.M.

*\* Please silence your cell phone as a courtesy to others.*

*Resolution #2009-25 – All recordings of Board meetings are deleted once the minutes of the meeting have been approved by the Board at a public meeting.*

1. Meeting Called to Order
2. Announcement
3. Public Comments: all residents wishing to offer public comment pertaining to an agenda item must first register by signing their name, address, and telephone number on a “sign up” sheet to be provided by the Township. No one shall approach the microphone without having first registered to speak. Each person wishing to speak shall have one (1) opportunity to speak for a period not to exceed five (5) minutes.” Res. #2017-05
4. Approval of Minutes – Meeting of December 13, 2023, and Reorganization Meeting of January 2, 2024
5. Disbursements
6. Correspondence
7. Recreation Board Report
8. Solicitor’s Report
9. Engineer’s Report
  - A. Impounding Dam Road Bridge Replacement – Approval of Contract Change Order #2: \$5,107.20 net increase.
  - B. Impounding Dam Road Bridge Replacement – Approval of Application for Payment #2 in the amount of \$49,775.60.
10. Reports:
  - A. Monthly Budget Review – Treasurer’s Report - December 2023
  - B. Chief of Police Activity Report – November/December 2023
  - C. Public Works Report – October - December 2023
  - D. Pleasant Hill Volunteer Fire Co.-EMS Reports – December 2023
  - E. EMA Report – December 2023
  - F. Code Enforcement Officer Report – December 2023
  - G. SEO Report – December 2023
11. Manager’s Report

## 12. Old Business

- A. Discussion concerning York Water's responsibility to camera sanitary sewer lines for settling issues on Christian's Drive, Art Drive, Smeach Drive, and Oak Hills/Reservoir Heights Drive.
- B. Review and approval of proposed amendment to developers' agreement for the Pumping Station Road culvert.

## 13. New Business

- A. Approval for the appointment of Adam Bollinger as a probationary police officer to the West Manheim Township Police Department to fill a recent vacancy.
- B. Approval of permanent appointment of Patrol Officer Rosier and Patrol Officer Broederdorf to the West Manheim Township Police Department after successful completion of their one-year probationary period.
- C. Approval of the resignation of Patrol Officer Clayton Swartz from the West Manheim Township Police Department effective January 11, 2024.
- D. Approval of \$600 matching donation for the West Manheim Township Police Department's charity fundraising event "No Shave November" to Penn State Children's Health Four Diamonds childhood cancer program. Funding will be from the Police Department's Grants and Donations account.
- E. Approval of the purchase of two 2023 Ford Police Utility Vehicles from COSTARS vendor New Holland Auto Group for \$39,932.00 each totaling \$79,864.00. Capital Fund monies will be used for the purchase.
- F. Approve Tri-state Shredding for the Annual Shred Event Saturday, June 15, 2024 – Reservation Deposit \$100 – Total cost of \$810.00.
- G. Approval of the appointment of Rob Miller to the West Manheim Township Zoning Hearing Board.
- H. Approval of reappointment of Jay Weisensale to the West Manheim Township Planning Commission.
- I. Approval of the applicants on the notarized Eligibility List under the Volunteer Service Credit Program for volunteers of the Pleasant Hill Volunteer Fire Company that have met the minimum criteria for an earned income tax credit.
- J. Approval of a \$1,400.00 donation to the Pleasant Hill Volunteer Fire Company for distribution to non-resident members that have met the criteria for Volunteer Service Credit Program in 2023.
- K. Approval to authorize attendees and appoint a voting delegate for PSATS Annual Conference – April 14-17, 2024.
- L. Approval to distribute the annual \$1000 donation to the South Western School District for their Summer Recreation Program.

- M. Approval of York Road Runners Club request for a road race event on Saturday, March 2, 2024, beginning at 8:30 a.m. Certificate of insurance will need to be obtained naming West Manheim Township as the additionally insured.
- N. Approval of the purchase of a water deduct meter for the new Public Works facility from Rio Supply, Lebanon, PA, for \$1,484.00. Pricing does not include installation.
- O. Approval of quote from Pleasant Hill Farm & Market to cut field 10 at West Manheim Township Recreation Park at a cost of \$877.50. Funds from the Recreation Park will be used.
- P. Approval to ratify the change order for fencing in the police parking lot in the amount of \$4,320.00.
- Q. Consideration of approval of Ordinance #2024-01, Amending Article VII, Fees and expenses of Chapter 221, entitle “Stormwater Management”, by adding additional provisions for the imposition, assessment, billing and collection of the stormwater fee/MS4 fee, creating an appeal procedure and designating the Township fund for the deposit of such fees collected. Proposed amendments would consolidate separate ordinances, allow for the setting of the fee on the annual fee schedule, and to reduce penalties for past due payments.
- R. Approval to distribute the annual \$8,000.00 donation to the Guthrie Memorial Library.
- S. Approval for upfitting of two new 2023 Ford Police Vehicles by First Response Emergency Lighting LLC for the total quoted price of \$21,466.00. Capital Fund Monies will be used for the upfitting.

#### 14. Subdivision Plans

- A. Waiver request for Whitetail Ridge Lot Line Adjustment – Preliminary/Final Land Development
  - 1. Approval of the waiver request to the West Manheim Township Subdivision and Land Development Ordinance, Chapter 235 Article V Design and Construction Standards, §235-45.B.7.c. Private drives. For subdivisions of two lots or less of tracts of land existing as of the date of this chapter, private drives may be permitted at the discretion of the Township for access to said lots, provided that only one such two-lot subdivision is permitted for any parcel of land existing as of the date of this chapter and provided that the following requirements are met: Said private right-of-way shall not exceed 750 feet in length.
- B. Adoption of resolution #2024-04 to approve Planning Module (Component 2-Individual and Community On-Lot Disposal of Sewage) – Whitetail Ridge
- C. Approval of Whitetail Ridge Lot Line Adjustment – Preliminary/Final Land Development (Review time expires 2/22/2024)

#### EXTENSION REQUESTS PER DEVELOPER LETTERS:

#### ALL TO BE TABLED:

- Prinland Heights – Phase 3 Final Subdivision Plan (Review time expires 2/14/2024)
- Taco Bell - Preliminary/Final Land Development Plan (Review time expires 2/20/2024)
- Oakwood Hills 69- Lot Preliminary Plan (Review time expires 3/1/2024)

Burkentine Fields – 310 Unit Preliminary Land Development Plan (Review time expires 4/30/2024)

Belmont Ridge Phase V, 203 Lot Preliminary Plan (Review time expires 5/31/2024)

Belmont Ridge Phase V, 172 Lot Parallel Plan Preliminary Plan (Review time expires 5/31/2024)

15. Supervisors and/or Public Comments: all residents wishing to offer public comment must first register by signing their name, address, and telephone number on a “sign up” sheet to be provided by the Township. No one shall approach the microphone without having first registered to speak. Each person wishing to speak shall have one (1) opportunity to speak for a period not to exceed five (5) minutes.” Res. #2017-05
16. Next Scheduled Meeting: Supervisors Meeting Wednesday, February 14, 2024, at 7:00 p.m. with the caucus at 6 p.m.
17. Adjournment